
1 **R2018-40 : RESOLUTION GRANTING A SPECIAL EVENT PERMIT TO**
2 **THE OCEANFRONT MERCHANTS ASSOCIATION FOR “HOLIDAYS ON**
3 **THE BOARDWALK” FROM NOVEMBER 16, 2018 - JANUARY 4, 2019,**
4 **AND AFFIRMING THE CITY’S CO-SPONSORSHIP.**

5 **Applicant/Purpose:** OMA / to approve “Tree Lighting & Holidays on the Boardwalk” &
6 confirm the City’s co-sponsorship.

7
8 **Brief:**

- 9
- 10 • 2018 is the 7th year for this event.
 - 11 • This year’s event will take place on the Boardwalk & the Burroughs & Chapin
12 Pavilion Place Oceanfront lot.
 - 13 • Proposed resolution authorizes approval of this event for 11/16 - 1/4/19, w/
14 various operation hours from 4:00 p.m. to 8:00 p.m.
 - 15 • The Tree Lighting on 11/23/18 will be at 5:30 pm.
 - 16 • Activities will include Santa & Mrs. Claus (2 chairs), train rides, arts & crafts, &
17 live entertainment.
 - 18 • The event will provide a variety of activities in the downtown area during the
19 winter months.

20 **Issues:**

21 **Special Events Committee Recommendation:**

- 22 • The Special Events Committee unanimously recommends approval.
- 23 • Proposed resolution:
- 24 ○ Affirms City’s co-sponsorship (no in-kind services are needed except for
25 event promotion).
 - 26 ○ Allows for event signage at the corner of Kings Highway & 9th N, the
27 corner of Ocean Boulevard & North, & on the event site.
 - 28 ○ Extends invitation/welcome to residents & visitors to enjoy the event.
- 29

30 **Public Notification:** Normal meeting notification.

31
32 **Alternatives:** Deny proposed resolution.

33
34 **Financial Impact:** Limited direct impact.

35
36 **Manager’s Recommendation:** I recommend approval.

37
38 **Attachment(s):** Proposed resolution, special event application & site plan.

CITY OF MYRTLE BEACH
COUNTY OF HORRY
STATE OF SOUTH CAROLINA

RESOLUTION GRANTING A SPECIAL EVENT PERMIT TO THE OCEANFRONT MERCHANTS ASSOCIATION FOR "HOLIDAYS ON THE BOARDWALK" FROM NOVEMBER 16, 2018 - JANUARY 4, 2019, AND AFFIRMING THE CITY'S CO-SPONSORSHIP.

WHEREAS, the Oceanfront Merchants Association is planning "Holidays on the Boardwalk" event for November 16, 2018 - January 4, 2019, on the Burroughs & Chapin Pavilion Place Oceanfront Lot, and the Boardwalk between 8th and 9th Avenue North with various operational hours between 4:00 p.m. and 8:00 p.m.; and

WHEREAS, this event is planned to be on the Burroughs & Chapin Pavilion Place Oceanfront Lot and Boardwalk as indicated in the attached site plan; and

WHEREAS, the event will feature Santa & Mrs. Claus, train rides, arts and crafts, & live entertainment; and

WHEREAS, the event will allow event signage at the corner of Kings Highway and 9th Avenue North, corner of Ocean Blvd. and 9th Avenue North, and on event site; and

WHEREAS, the goal of this event is to provide a variety of activities in the downtown area during the winter months.

NOW, THEREFORE, BE IT RESOLVED that:

1. City Council hereby declares the Oceanfront Merchants Association "Holidays on the Boardwalk" a Special Event to be held November 16, 2018 -January 4, 2019, under the conditions of participation as set forth in Attachment A, along with any minor changes the City Manager authorizes in keeping with the nature of the event and as circumstances dictate.
2. Pursuant to Section 802.e of the Zoning Ordinance, between November 16, 2018 and January 4, 2019, area businesses are authorized to display temporary sign to welcome Event participants.
3. City Council affirms its Co-Sponsorship of the event, and agrees to provide advertisement.
4. Event signage will be allowed at the oceanfront Pavilion site, corner of Kings Highway and 9th Avenue North and corner of Ocean Blvd. and 9th Avenue North.
5. City Council extends a warm invitation and welcome to area residents and out-of-town visitors to enjoy "Holidays on the Boardwalk" from November 16, 2018 - January 04, 2019.

SIGNED, SEALED and DATED, this 23rd day of October, 2018.

BRENDA BETHUNE, MAYOR

ATTEST:

JENNIFER STANFORD, CITY CLERK

APPLICATION FOR SPECIAL EVENTS PERMIT
Within the City of Myrtle Beach, SC
(Please print legibly or type)
(Must be submitted 90 days prior to the event)

1. Name of Activity/Event: Annual Tree Lighting, Holidays On The Boardwalk

2. Type and Purpose of Event: To encourage locals and tourists to visit The Myrtle Beach Boardwalk and Ocean Boulevard merchants to increase tourism and revenue.

3. Location of Event: Burroughs & Chapin Pavilion Place (Oceanfront-by volleyball courts, Bowery & Boardwalk Coffee

4. Organization: OMA

5. Applicant: Jan Connell

6. <u>Jan Connell</u> Primary contact person	<u>Michelle Kirscher</u> Alternate contact person's name
<u>PO Box 3879</u> Myrtle Beach, SC 29578 Primary address	<u>916 Ocean Boulevard</u> Myrtle Beach, SC 29577 Alternate address
<u>843-251-8008</u> Primary telephone/fax number	<u>843-448-6550</u> Alternate telephone/fax number
<u>myrtlebeachdowntown@gmail.com</u> Primary email address	<u>mkerscher9@gmail.com</u> Alternate email address

7. Date(s) of event: Dates Listed on Summary Sheet Hours of operation: 4pm until 8pm

8. Date of set-up: November 16, 2018 Take Down Completed By: January 4, 2019

9. Expected attendance: 8,000

10. Charitable Benefactor (if applicable): NA
Is group a non-profit organization: Yes No If yes, attach copy of 501 IRS letter.
If no, what portion of proceeds will go to charitable organizations: _____

11. How will you publicize the event?
Billboard, Social Media, Radio, TV

12. Are public funds being used? Yes No

13. Does the applicant intend to gate the event and charge an admission fee: Yes No
If so, please detail the amount of the fee and describe as to how the event will be gated: NA

14. Entertainment Description (show on site plan): Mr. & Mrs. Claus, Face Painter, Balloon Twister, Craft Table.
Secret Santa Shopping, Strolling Carolers, Holiday Train, Stage: Carolina Master Chorale & Karoke Carolina Master Chorale & Christmas Play
Speakers/microphone needed: Yes No Electrical hook-ups needed: Yes No

15. Is a fireworks display planned in conjunction with this event? Yes No
Fireworks displays require a SC State Permit obtained by a SC Licensed Pyrotechnician.

The fee of approximately \$300 - \$600 is based upon when the permit is issued.
(15 or more days prior to the event \$300; 14 days or less \$600).

16. To what extent has the applicant communicated with adjacent property owners, and what responses have been received? This is a very popular annual event and all the merchants are very supportive.

17. Signage: Will any signs, banners or pennants be posted or hung? Describe the proposed location(s) and include specific details on site plan. Banner on the stage.

18. Parking requirements:(show on site plan): No. of spaces available _____ No. of handicap _____
If required, has permission been granted for use of Event location by entity other than the City of Myrtle Beach? Yes No If yes, please attached proof of authorization.

19. Alcohol:

Will alcoholic beverages be made available to the public? Yes No

If yes, provide the following information:

What type of alcohol will be made available? Spirituous Liquor Beer Wine

List the exact locations and times for alcohol sales:

Location: NA Times: NA

Have the City and State permits been applied for and/or obtained? Yes No

*Permits approved for the events will be amended if ABC permits are not granted. Applicants are required to provide proof of issuance before the event.

Do the alcohol vendors presently hold a license for on premise consumption? Yes No

If so, Name NA Address NA

Telephone _____

If alcohol will be sold or given away, and the vendor is not a license holder for on-site consumption, list the person(s) who will apply for the alcoholic beverage license:

If so, Name NA Address NA

Telephone _____

The applicant agrees that all alcohol sales at the event will cease no later than one hour before the scheduled end of each day of the festival. Yes No

20. Parades:

Is there a parade planned with this event? Yes No

If yes, please state the day, time, location, and anticipated number of participants, routes, times, staging area, disbanding area, review stand, and alternate dates: _____

(If the parade is planned for state or municipal roads, please provide written permission or approval from SCDOT and/or the City of Myrtle Beach.)

21. Vendors:

Will vendors be present at this event ? Yes No

If yes, describe in detail on a separate sheet the number of vendors involved, specify the goods or services being vended and indicate whether the vendors are specifically contracted or regularly

licensed. Please indicate exact location of vendors on the site plan.

22. FOOD SERVICE:

Will food be prepared at this event? Yes No

If yes, describe in detail on a separate sheet how the food will be prepared, type and location of cooking appliances and type of fuel to be used for cooking.

Will food trucks be present at this event Yes No

If yes, Mobile Food Units must meet the requirements of the following safety codes: the International Fire Code (IFC); National Fire Protection Association's NFPA 58 (Liquefied Petroleum Gas Code), NFPA 70 (National Electric Code), and NFPA 96 (Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations); and the Code of Federal Regulations 49 CFR 180.205(d) (General requirements for requalification of specification cylinders) and 49 CFR 180.209 (Requirements for requalification of specification cylinders). The Fire Marshal's office will be responsible for inspections.

23. Prior Events:

Is this a first time event? Yes No

Has this event occurred five (5) or more times in the preceding years? Yes No

If so, please list the years: 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017

24. Emergency Medical Services:

An approved EMS plan is required to receive a permit for the event.

Please attach appropriate documentation (attach additional pages as necessary).

(Call City of Myrtle Beach Fire Department at 918-1109 for questions.)

25. Security Plan:

(Call City of Myrtle Beach Police Department at 918-1366 for questions.) Has the Police Department approved a security plan?

Yes No Detail your security plans during event. (attach additional pages as necessary). (The plan shall specify

- a. The number of POST-certified off-duty law enforcement personnel and private security guards which the applicant plans to hire – where the number of off-duty law enforcement personnel shall be the same or more than the number of private security guards.
- b. The arrangements the applicant has made for hiring them.
- c. Details of the plan for payment.

If no, you must engage qualified security consultants to provide the Police Department with a security plan for approval. A security plan must be approved in order to receive a permit for this event.

If yes, please attach appropriate documentation.

26. Cleanup of Event Area:

Detail your plan to keep site and adjacent public and private property free of trash and debris generated by this activity:

The trash receptacles already on site will be adequate.

If using a private sanitation company, give name, contact person and telephone number: NA

Will additional trash receptacles need to be placed in the event area? Yes No If Yes, please contact the City of Myrtle Beach Solid Waste Division (843-918-2160), and they will assist in determining the number of receptacles needed as well as the cost for providing the additional service. If this service is used, payment is due five (5) days before the event.

27. Street Closings:

(Please attach documents from SCDOT and/or City of Myrtle Beach authorizing this closure.)

Streets to be closed: NA

Day/Dates: _____

Closing Time: _____

Opening Time: _____

28. Insurance: (Certificate of Insurance to be sent to City of Myrtle Beach Risk Department; for questions call 918-1007.)

- 1) Coverage shall be written on an occurrence basis and provide Premises/Operations: Independent Contractors: Products/Completed Operations: Contractual and Broad Form Property Damage.
- 2) Minimum Limits of Liability will be \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- 3) The City of Myrtle Beach shall be named as "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice of coverage modification or cancellation.
- 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
- 5) Additional limits or coverages may be required by the Risk Manager to address specific special or unusual hazards.

29. Special Requirements:

Are there any special or unusual requirements that may be imposed or created by virtue of the proposed event activity? Yes No

If Yes, please explain: _____

**SITE
PLAN**

(The site plan must accompany your Special Event application or the application will be considered incomplete and returned to the applicant.)

Site Plan Size Requirement:

The City may be able to provide a base map of the area upon request. Must be presented on 8 ½" x 11" letter size paper

Site Plan must include the following:

- 1) Location and number of all structures with respect to the existing buildings, property lines, roads and walkways, to include
 - Tents/detail description of size/state if tent is fully or partially enclosed/number of tents; Indicate activity in each tent.
 - Grandstands/size/capacity
 - Stage – include electrical hook-ups and engineer certification
 - All electrical hook-ups/generators
 - All speakers/hook-ups
 - Vendor booths, size and description of goods sold
 - Refreshment stands

- Restroom accommodations (include number of handicap accessible); please advise if you will require a source of potable water.
- Tables
- Trash and recycling receptacles
- Signs with size indicated (must identify all signs visible from public roadway)
- Parking areas/include handicap spaces available and number
- Vehicle/trailer locations
- Perimeter fencing, barricades, barriers, and all entry/exit points.

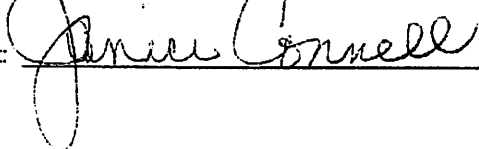
Additional applications/licenses or permits required:

- 1) Tent permit from City Construction Services Department (843-918-1111).
- 2) Business licenses from City Business Office for all vendors (843-918-1151). (The business license form is also available on the City website.
- 3) Liquor license and/or beer/wine license from the State of South Carolina.
- 4) Street closure permits from SCDOT and/or the City of Myrtle Beach.

REVIEW YOUR APPLICATION PRIOR TO SUBMITTAL !!

Please fill out the application completely. All applications are considered new and "same as last year" is not an appropriate answer. A complete application includes the required site plan of the correct size and security plans described herein.

By my signature below, I certify that I have actual authority to make this application, and to bind the organization, if any, sponsoring the event, and that I, or the organization, will be financially responsible for any costs or fees that may be imposed for the Event.

Date Submitted: 10/04/18 Signature of Applicant: 

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (M/M/DD/YY)
5/29/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.


IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER MARKET FINDERS INSURANCE CORPORATION 9117 LEESGATE ROAD LOUISVILLE, KY 40222 SU2423, RD1	AGENCY NAME: ALICE / BRSKI-BUCKELL SCHEELE & HOGAN PHONE: 502-843-2864 FAX: 502-843-2864 E-MAIL: ALICE.SANDERS@BANDT.COM NAFTA # SUPERIA EVANGTON INSURANCE COMPANY 35978
INSURED CCEAN FRONT MERCHANTS ASSOC. PO BOX 3879 MYRTLE BEACH, SC 29572	INS. TYPE: CLASS: INCLUDE: EXCLUDE: ENDORSE:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NO WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	DESCRIPTION	CLASS	FORM NO.	POLICY NO.	START DATE	END DATE	AMOUNT
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> PRODUCTS-RELATED <input type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> FIDELITY AND BONDING <input type="checkbox"/> OTHER	X		3AA174754	06/02/18	06/02/19	\$ 1,000,000 \$ 00,000 \$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ INCLUDED
	<input type="checkbox"/> WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS LIABILITY <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> FIDELITY AND BONDING						\$ \$ \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS LIABILITY (ALL EMPLOYEES FULL-TIME / PART-TIME) (ALL EMPLOYEES FULL-TIME / PART-TIME) (ALL EMPLOYEES FULL-TIME / PART-TIME)						\$ \$ \$

CLUBS / EXHIBITIONS: LOC#1 - PLYER PARK, MYRTLE BEACH, SC 29577
 LOC#2: BOARDWALK, MYRTLE BEACH, SC 29577
 LOC#3: STAGE AT BTH AVE., NORTH MYRTLE BEACH, SC 29577
 LOC#4: 2ND AVE PIER, MYRTLE BEACH, SC 29577

CERTIFICATE HOLDER & ADDITIONAL INSURED DOWNTOWN RE-DEVELOPMENT CORP PO DRAWER 2488 MYRTLE BEACH, SC 29578	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. 
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5/29/18

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PRODUCER MARKET FINDERS INSURANCE CORPORATION 9117 LEESGATER ROAD LOUISVILLE, KY 40222 502.423.7801	AGENT: ALICE / BRIGI-JUCKELI SCHEELE & HOGAN PHONE: 813-286-4033 FAX: 888-635-1376 EMAIL: ALICE.SANDERS@BBANDT.COM
INSURED OCEAN FRONT MERCHANTS ASSOC. PO BOX 3879 MYRTLE BEACH, SC 29572	SUPERA EVANSTON INSURANCE COMPANY POLICY NO: 3537B

COVERAGE: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME(S) ABOVE FOR THE POLICY PERIOD INDICATED. NO WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASS	TYPE - DESCRIPTION	ADD. CODE	DATE	POLICY NUMBER	START DATE	END DATE	DESCRIPTION	LIMIT
A	<input checked="" type="checkbox"/> CONTRACTS & AGREEMENTS <input type="checkbox"/> PRODUCTS <input checked="" type="checkbox"/> AUTO <input type="checkbox"/> OTHER	X		3AA174794	06/02/18	06/02/19	AUTOMOBILE LIABILITY \$1,000,000 MEDICAL EXPENSES \$100,000 PERSONAL AND ADJUTIVE \$5,000 PERSONAL AUTO LIABILITY \$1,000,000 GENERAL LIABILITY \$2,000,000 PRODUCTS & COMPLETED OPERATIONS \$ INCLUDED	
	THROUGH PARTIES AUTOMOBILE LIABILITY PERSONAL AND ADJUTIVE PERSONAL AUTO LIABILITY						AUTOMOBILE LIABILITY \$ PERSONAL AND ADJUTIVE \$ PERSONAL AUTO LIABILITY \$ PERSONAL AUTO LIABILITY \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ALL WORKERS COMPENSATION AND EMPLOYERS' LIABILITY OF ALL EMPLOYERS EXCEPT AS NOTED						WORKERS COMPENSATION AND EMPLOYERS' LIABILITY \$	

LOCATIONS OF POLICIES: CLUBS / EXHIBITIONS: LOC# 1 - PLYER PARK, MYRTLE BEACH, SC 29577
 LOC# 2: BOARDWALK, MYRTLE BEACH, SC 29577
 LOC# 3: STAGE AT BTH AVE, NORTH MYRTLE BEACH, SC 29577
 LOC# 4: 2ND AVE PIER, MYRTLE BEACH, SC 29577

CERTIFICATE HOLDER & ADDITIONAL INSURED CITY OF MYRTLE BEACH PO BOX 2488 MYRTLE BEACH, SC 29578	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. SIGNED: _____
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5/29/18

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PRODUCER MARKET FINDERS INSURANCE CORPORATION 9117 LEESGATE ROAD LOUISVILLE, KY 40222 SUZ4231801	AGENCY NAME: ALICE / BRANT-JACKELI SCHEELY & HOGAN PHONE NO: 843-286-4033 FAX NO: 848-635-1376 EMAIL ADDRESS: ALICE.SANDERS@BRANDT.COM NAICS #
INSURED CCEAN FRONT MERCHANTS ASSOC. PO BOX 3879 MYRTLE BEACH, SC 29572	SUPERVA EVANGSTON INSURANCE COMPANY 39378 NAICS # NAICS # NAICS # NAICS #

COVERAGE CERTIFICATE NUMBER REFERENCE NUMBER
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASSIFICATION	DESCRIPTION	AUTO	TYPE	POLICY NUMBER	START DATE	END DATE	COVERAGE	LIMIT
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> PRODUCTS AND COMPLETED OPERATIONS <input type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> FIDELITY AND SURETY <input type="checkbox"/> DIRECTORS AND OFFICERS LIABILITY <input type="checkbox"/> EMPLOYERS' LIABILITY <input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	X		3AA174754	08/02/18	08/02/19	COMMERCIAL GENERAL LIABILITY PRODUCTS AND COMPLETED OPERATIONS AUTOMOBILE LIABILITY FIDELITY AND SURETY DIRECTORS AND OFFICERS LIABILITY EMPLOYERS' LIABILITY WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	\$ 1,000,000 \$ 100,000 \$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ INCLUDED
	THROUGH AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY						THROUGH AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY AUTOMOBILE LIABILITY	\$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY WORKERS COMPENSATION AND EMPLOYERS' LIABILITY WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WORKERS COMPENSATION AND EMPLOYERS' LIABILITY WORKERS COMPENSATION AND EMPLOYERS' LIABILITY WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	\$ \$ \$

LOCATIONS OF POLICIES: CLUBS / EXHIBITIONS: LOC# 1 - PLYER PARK, MYRTLE BEACH, SC 29577
 LOC# 2: BOARDWALK, MYRTLE BEACH, SC 29577
 LOC# 3: STAGE AT BTH AVE, NORTH MYRTLE BEACH, SC 29577
 LOC# 4: 2ND AVE PIER, MYRTLE BEACH, SC 29577

CERTIFICATE HOLDER & ADDITIONAL INSURED MYRTLE BEACH FARMS COMPANY, INC PO BOX 7577 MYRTLE BEACH, SC 29572	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED SIGNATURE:
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ACORD CERTIFICATE OF LIABILITY INSURANCE

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5/29/18

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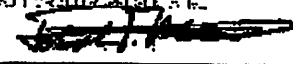
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PRODUCER MARKET FINDERS INSURANCE CORPORATION 9117 LEESGATE ROAD LOUISVILLE, KY 40222 SUITE 423, 700		AGENCY NAME: ALICE / BINKLEY SCHEDULE 4 HODAN PHONE: 842-286-1023 FAX: 848-635-1376 EMAIL: ALICE.SANDERS@BANDT.COM	
INSURED CCEAN FRONT MERCHANTS ASSOC. PO BOX 3879 MYRTLE BEACH, SC 29572		SUPERIOR EVANSTON INSURANCE COMPANY NAIC # 35378	POLICY # INDELE CLASS EXCLUDED ENDORSE ENDORSE

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASS	TYPE - NUMBER	CLASS	CLASS	POLICY NUMBER	START DATE	EXPIRES DATE	DESCRIPTION	AMOUNT
A	<input checked="" type="checkbox"/> CONTRACTS OTHER THAN <input type="checkbox"/> TRANSPORTATION <input type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> PRODUCTS AND COMPLETED OPERATIONS <input type="checkbox"/> POLLUTANT <input type="checkbox"/> OTHER	X		3AA174754	08/02/18	06/02/19	AUTOMOBILE LIABILITY \$ 1,000,000 TRANSPORTATION \$ 00,000 PRODUCTS AND COMPLETED OPERATIONS \$ 5,000 POLLUTANT \$ 1,000,000 GENERAL LIABILITY \$ 2,000,000 PRODUCTS AND COMPLETED OPERATIONS \$ INCLUDED	
	AUTOMOBILE LIABILITY TRANSPORTATION PRODUCTS AND COMPLETED OPERATIONS POLLUTANT						AUTOMOBILE LIABILITY \$ TRANSPORTATION \$ PRODUCTS AND COMPLETED OPERATIONS \$ POLLUTANT \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY POLLUTANT PRODUCTS AND COMPLETED OPERATIONS TRANSPORTATION						WORKERS COMPENSATION AND EMPLOYERS' LIABILITY \$ POLLUTANT \$ PRODUCTS AND COMPLETED OPERATIONS \$ TRANSPORTATION \$	

LOCATION OF POLICIES OR OTHER POLICY INFORMATION: (If Additional Permits Schedule, may be subject to inspection)
 CLUBS / EXHIBITIONS: LOC# 1 - PLYER PARK, MYRTLE BEACH, SC 29577
 LOC# 2: BOARDWALK, MYRTLE BEACH, SC 29577
 LOC# 3: STAGE AT BTH AVE, NORTH MYRTLE BEACH, SC 29577
 LOC# 4: 2ND AVE PIER, MYRTLE BEACH, SC 29577

CERTIFICATE HOLDER & ADDITIONAL INSURED TWO BROTHERS TIER, INC 3825 HASTY POINT DR. MYRTLE BEACH, SC 29577	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED SIGNATURE: 
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OCEANFRONT MERCHANTS ASSOCIATION

2018 ANNUAL TREE LIGHTING AND HOLIDAYS ON THE BOARDWALK

Security Plan, Parking, Vendors and EMS

SECURITY:

Oma members are on site and 911 will be called if necessary.

PARKING:

Parking garage, street parking, paid lot parking.

EMS:

In case of emergency EMS will be called.

ALCOHOL:

No alcohol will be served.

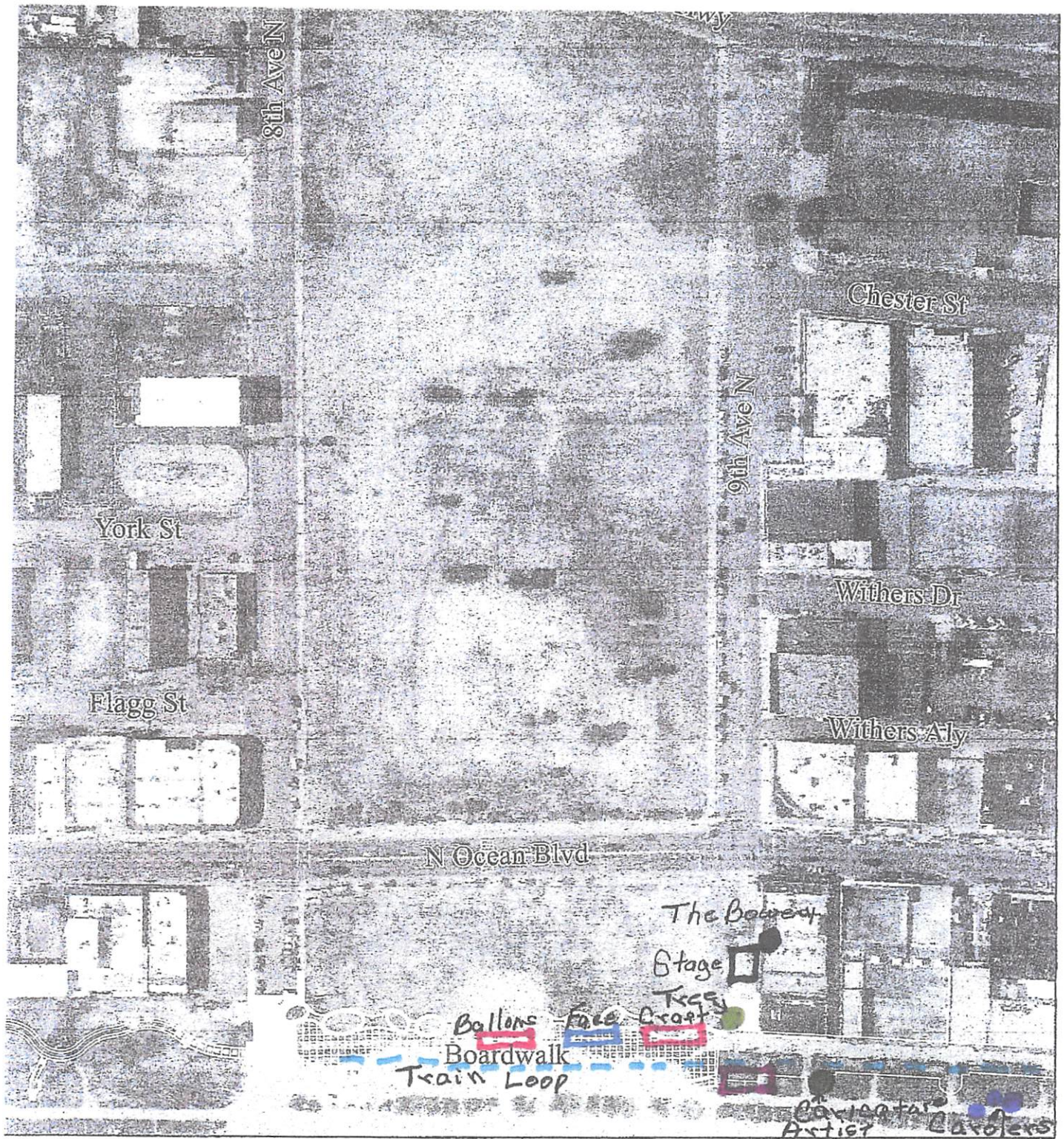
LOAD IN/LOAD OUT:

Temporary stage will be placed on or about November 16th (Stormfront) to allow time for decorating and remain until on or about January 4, 2019. Vehicles will be allowed to pull into the alley (between The Bowery and the volleyball courts) to unload/load but must be removed and parked offsite immediately after loading/unloading.

SUMMARY: This annual event has proven to be popular with tourists and locals. Our goal is to provide family friendly entertainment while driving traffic to our area retailers and hotels.

VENDORS:

Heroes 4 Hire and Carolina Caricatures



Pavilion Area

- The Bowery
- Stage
- Tree

- Train
- Ballons
- Face Painting
- caricature Artist

- Secret Santa
- Crafts
- ∴ Cavellers Strolling

SUMMARY OF TREE LIGHTING AND HOLIDAYS ON THE BOARDWALK

2018 TREE LIGHTING...NIGHTLIGHTS!

FRI NOV 24
TREE LIGHTING
4PM – 8PM

4pm Mr. & Mrs. Claus arrive (booked)
4pm-8pm Santa & Mrs. Claus (two of Rick & Deann's chairs by the tree)
Heroes 4 Hire/2 people – Costumed - Face Painting & Balloon Twisters
Heroes 4 Hire/2 people - Costumed - Secret Secret Shopping Clerks
Heroes 4 Hire/2 people – Christmas Crafts
Heroes 4 Hire/3 people – Costumed Strolling Carolers (carolers can also be in play)
Holiday Train (booked)
Carolina Caricatures

STAGE
4:30pm-5:15pm THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
Did the Grinch Really Steal Christmas?
5:30pm-6:30pm Carolina Master Chorale (tree lighting at 6pm)
6pm TREE LIGHTING followed by caroling with the choir
6:45pm-7:15pm THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
Did the Grinch Really Steal Christmas?
7:15pm-8:00pm Costumed play characters on stage leading caroling,
CHRISTMAS CAROL KARAOKE?
8pm THE END

SETUP: Stage - Harold
Lights and Sound – Heroes 4 Hire
3 -6ft or 8ft tables for Secret Santa
2 -6ft or 8ft tables for Christmas Crafts
4 -folding chairs
10 by 10 tent with white lights

HOLIDAYS ON THE BOARDWALK...NIGHTLIGHTS!

SAT NOV 24

SAT DEC 1

SAT DEC 8

SAT DEC 15

SAT DEC 22

NO ENTERTAINMENT DEC 23, DEC 24, DEC 25

4pm Mr. & Mrs. Claus arrive (booked)
4pm-8pm Santa & Mrs. Claus (two of Rick & Deann's chairs by the tree)
Heroes 4 Hire/2 people – Costumed - Face Painting & Balloon Twisters
Heroes 4 Hire/2 people - Costumed - Secret Santa Shopping Clerks
Heroes 4 Hire/2 people – Christmas Crafts
Heroes 4 Hire/3 people – Costumed Strolling Carolers (carolers can also be in play)
Holiday Train
Carolina Caricatures

4:30pm-5:15pm **STAGE**
THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
Did the Grinch Really Steal Christmas?

5:30pm-6:45pm Costumed play characters on stage leading caroling,
CHRISTMAS CAROL KARAOKE?

7:00pm-8:00pm THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
Did the Grinch Really Steal Christmas?

8pm THE END

SETUP: Stage - Harold

Lights and Sound – Heroes 4 Hire

3 -6ft or 8ft tables for Secret Santa

2 -6ft or 8ft tables for Christmas Crafts

4 -folding chairs

10 by 10 tent w/ white lights for Secret Santa

HOLIDAYS ON THE BOARDWALK...NIGHTLIGHTS!

WED DEC 26
THU DEC 27
FRI DEC 28
SAT DEC 29
SUN DEC 30
MON DEC 31

4pm **No Mr. & Mrs. Claus**
 Heroes 4 Hire/2 people – Costumed - Face Painting & Balloon Twisters
 No Secret Santa Shopping
 Heroes 4 Hire/2 people – Christmas Crafts
 Heroes 4 Hire/3 people – Costumed Strolling Carolers (carolers can also be in play)
 Holiday Train
 Carolina Caricatures

STAGE

4:30pm-5:15pm THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
 Did the Grinch Really Steal Christmas?

5:30pm-6:45pm Costumed play characters on stage leading caroling,
 CHRISTMAS CAROL KARAOKE?

7:00pm-8:00pm THE MYRTLE BEACH BOARDWALK NIGHTLIGHT MUSICAL...
 Did the Grinch Really Steal Christmas?

SETUP: Stage - Harold
 Lights and Sound – Heroes 4 Hire
 2 -6ft or 8ft tables for Christmas Crafts
 2-folding chairs